Guildford City S.C.
L4 New Year Meet
10th January 2026
Meet Conditions
Licence Number: 4SE260001

VENUE:	The Spectrum Leisure Centre, Guildford. The pool length is 25m, 8 lanes, and will be equipped with electronic timing with full display and anti-wave lane ropes.
AFFILIATION:	Guildford City S.C. is affiliated to Swim England South East Region. The meet will be held under Swim England Laws and Regulations and Swim England Technical Rules of racing. The meet is licensed at Level 4 under Licence number: TBC
AGE GROUPS:	Age groups are:6, 7, 8, 9, 10, 11, 12, 13, 14, 15+. Ages as at **23.59 31st December 2026**
COMPETING CATEGORIES:	Swimmers will be required to swim in one of two groups, Female or Open/Male swimmers. *The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.*
EVENTS:	Events will consist of all 50m and 100m events (including 100m IM) **Regional squad only eligible to swim 100m events** Events will be seeded into heats from submitted times with slowest heats swum first. Heats will be swum in a spearhead formation. It is the responsibility of swimmers to report to the marshalling area in sufficient time for each event. Guildford City SC cannot be held responsible for any swimmer missing the start of their particular heat.

ENTRIES:	**This is a closed gala for Guildford City Swimming Club Members Only.** Opening date for entries is**: Midday, Monday 1st December 2025** Closing date for entries is: **Midday, Monday 15th December 2025** **Entries will be processed on a first come first served basis.** **"No Time" entries will be accepted** Guildford City reserves the right to close the meet or individual events within the meet earlier than the specified closing date. Details of accepted and rejected entries will be posted on our website one week after the closing date. Rejected entries will be refunded. **Please Note**: If the letters **SCR** appear next to your entry time, this indicates that your entry has been rejected in accordance with our gala conditions. **There will be no refunds for withdrawals after the initial closing date** other than: Withdrawals for medical reasons that are accompanied by the appropriate certification. In the event that the meet is oversubscribed, a **reserve list** will be operated at the meet in order to insulate against the effect of late withdrawals and to maximise opportunities for swimmers to participate. Swimmers wishing to be placed on the reserve list have **5 days after the publication of the accepted entry list**. To request placement on the reserve list, please email open.meets@gcsc.co.uk. Only swimmers who have been originally scratched from events will be eligible for inclusion on the initial reserve list. The reserve list operates first come first served basis. The promoter retains ultimate discretion and authority over the management of the reserve list. Successful applicants will be informed as soon as possible after sign in closes for the corresponding session. If the meet is undersubscribed the same reserve list will also be opened to the wider swimming community. Any available spaces may be filled at the promoters discretion. Successful applicants will be informed before the end of warm up for the corresponding session.
S15 SWIMMERS:	A secondary strobe will be provided where it is requested by the athlete **at the time of entry".**
ENTRY FEES:	Entry fees are **£9.75** per event. Payment to be in accordance with the instructions on our website. The entry fee includes an annual levy fee payable to Swim England South East Region. It also includes spectator entry.

STRICTLY NO MOBILE DEVICES IN CHANGES ROOMS:	With effect from 3 January 2024, Swim England has changed the rules about changing rooms. Any use by any person of a device that can connect to the internet is prohibited from the point of entry to a changing room until exiting the changing room. In practice this means that any device must be in a bag or pocket - it must not be visible. **There are no exemptions to this rule.** If you believe there is a valid medical reason for using a device in the changing room; this should be raised with the Guildford City Swimming Club welfare officer. Prohibiting use of mobiles in changing rooms will protect our members (swimming.org)
OFFICIALS:	Anyone wishing to volunteer as an official for this event, please contact Gareth Mathews. gcscofficials@hotmail.com Alternatively, please sign-up directly using the link below: https://swim-meet.com/Availability/?m=4578
SPECTATORS:	Spectator seating is free of charge. Please be considerate of other spectators by not "camping out" on seats or blocking seats with bags. Parking Is also free of charge, however, the amount of parking may be restricted due to other events running at the venue.
SIGN-OUT:	• This is a **SIGN-OUT** gala. • To avoid empty lanes and ensure fair competition for all swimmers, any swimmer who can no longer (or no longer wishes to) compete in an event **MUST** withdraw**.** • Withdrawals must be submitted (by emailing open.meets@gcsc.co.uk before the day, or in person at the announcers desk) before the start of the warm-up for the session in which the swim would have taken place.
WARM-UP:	Swimmers and coaches must ensure that they take no action that would endanger themselves or others. Sprint lanes will be announced.
AWARDS:	Medals will be awarded to the top three placed Male/Open and Female swimmers in each age group. Presentations will not be made. Awards should be collected from the awards table. **"Rubber Duckies"** will be awarded to the winner of each heat.
SUPERVISION AND RATIOS:	**SUPERVISION AND RATIOS:** GCSC will ensure there are enough adults on poolside with valid passes and qualifications to provide adequate supervision in accordance with Swim England's Team Manager, Coach and Chaperone Policy, and with reference to their obligations and the recommendations laid down in Wavepower 2024, the Swim England Child Safeguarding Policy & Procedures. **DROP OFF and PICK-UP:** Swimmers aged **8 and under** must be dropped off at the designated poolside entrance by the changing village and will not be permitted to leave poolside unless a parent or responsible adult collects them from the same entrance. Swimmers aged **9 and over** will be under the direct responsibility of GCSC coaches while on poolside. Parents must take responsibility for their swimmers at the immediate point on leaving poolside. All parents must be aware that the changing village at the Spectrum Leisure Centre is a multi-use facility with members of the public also using this area. Consequently this is an extremely busy area at all times.

	Parents are not permitted on poolside under any circumstances. 4.-Parents-Competition-Code-of-Conduct-16.03.2025-1.pdf
ADMINISTRATION:	For all information regarding this meet, please see www.gcsc.co.uk.
HEALTH AND SAFETY	Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around The Spectrum Leisure Centre. Swimmers must not leave poolside unless they are dry and wearing clothes and shoes.
PHOTOGRAPHY:	All those attending the GCSC L4 New Year Meet (competitors, coaches, team managers, spectators, officials, volunteers, contracted staff etc.) wishing to use cameras, video or digital image capturing devices (including mobile phones) should only do so after reference to their obligations and the recommendations laid down in Wavepower 2024, the Swim England Child Safeguarding Policy & Procedures and other Swim England Photography guidance. **Photographic equipment must not be used anywhere in the changing rooms.**
BEHAVIOUR:	The Guildford City SC Open Meet Management Staff and The Spectrum Leisure Centre management reserve the right to remove any person from the pool area, whose behaviour is either against the pool rules or the efficient running of the meet.
SECURITY:	Persons are requested not to leave belongings unattended. As space at The Spectrum Leisure Centre is limited, swimmers will not be allowed to bring large bags on poolside. Belongings should be placed in the lockers in the changing area (£1 charge which is refunded on leaving). Guildford City SC nor The Surrey Sports Park Management will be held responsible for loss of personal property.
DATA PROTECTION:	Entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required by the Data Protection Act, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.
For enquiries and queries please email the meet promotor David Hastie at open.meets@gcsc.co.uk Any matter not covered by these conditions or by Swim England laws and regulations or technical rules of racing will be at the Promoter's discretion.	

