L1 Spring Open
22nd and 23rd March 2025
Licence Number - 1SE250203

MEET CONDITIONS

VENUE: Surrey Sports Park, Guildford. The pool length is 50m, 8 lanes, and will be equipped with electronic timing with full display, anti-wave lane ropes and backstroke ledges.

AFFILIATION: Guildford City SC is affiliated to Swim England South East Region. The meet will be held under Swim England laws and Regulations and Swim England Technical Rules of racing. The meet is licensed at Level 1 under licence no. 1SE250203 for entry into National, Regional and County Championships.

AGE GROUPS: Age groups are: 10-12, 13, 14, 15, 16 and 17+.

Ages as at 31ST December 2025

COMPETING CATAGORIES: Swimmers will be required to swim in one of two groups, Female or Open/ Male swimmers. - '*The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female'.*

EVENTS: Events will consist of 50m, 100m and 200m all four strokes, 400m, 800m/1500m freestyle and 200m and 400m Individual Medley.

There will be a Junior Final (ages 14 and below) and a Senior Final (ages 15+) for all 100m, 200m and 50m events, All remaining events will be heat declared winners in each individual age group.

If there are 8 swimmers or less in any junior or senior event where medals are due to be decided by a junior or senior final, subject to the Promoter's decision the medals for that event may be decided by the heats and the final will not take place.

Events will be seeded into heats from submitted times with slowest heats swum first. Heats will be swum in a spearhead formation. In events where there are finals, the last three heats will be cyclically seeded.

It is the responsibility of swimmers to report to the stewarding area in sufficient time for each event. Guildford City SC cannot be held responsible for any swimmer missing the start of their particular heat.

ENTRIES:

Opening date for entries is**: Midday, Saturday 8th February 2025**

Closing date for entries is: **Midday, Monday 24th February 2025**

Entry Times must be swum at a Licensed (level 1 – 4) meet and published on British Swimming Rankings. Entries must meet the published minimum qualifying standards and all such entries will be considered.

The objective of the Meet is to provide the opportunity for swimmers to gain qualifying times for British Swimming Summer Nationals and Swim England National Summer Championships 2025
Entries may be restricted in order to keep the session times within appropriate timescales. The acceptance of competitors will be based on fastest times submitted by age group with the exception of the 800m and 1500m Freestyle events. For these events the acceptance of competitors will be based on fastest times submitted in junior (14 and below) and senior (15 and above) categories.

Details of accepted and rejected entries will be posted on our website one week after the closing date. Rejected entries will be refunded.

Please Note: If the letters **SCR** appear next to your entry time, this indicates that your entry has been rejected in accordance with our gala conditions

There will be no refunds for withdrawals after the initial closing date other than: Withdrawals for medical reasons that are accompanied by the appropriate certification.

In the event that the meet is oversubscribed, a **reserve lis**t will be operated at the meet in order to insulate against the effect of late withdrawals and to maximise opportunities for swimmers to participate. Swimmers wishing to be placed on the reserve list have **5 days after the publication of the accepted entry list**. To request placement on the reserve list, please email s.v.trotman@gmail.com. Only swimmers who have been originally scratched from events will be eligible for inclusion on the initial reserve list. The reserve list operates first come first served basis.
The promoter retains ultimate discretion and authority over the management of the reserve list.
Successful applicants will be informed after warm-up for the corresponding session.

If the meet is undersubscribed the same reserve list will also be opened to the wider swimming community. Anyone on the reserve list must be within the qualifying times.
Any available spaces may be filled at the promoters discretion.

The Promoter reserves the right to allow additional entries that are slower than the qualification times if the meet is not full by the closing date for entries.

Time trials may also be considered if space available after entries have closed, subject to space and at the Promoters discretion. Time trials will be charged an entry fee of £10/swim

The submission of entries, either electronically or by entry form indicates acceptance of the Meet Conditions.

Entries with long course times (short course conversions will be accepted) should be submitted using the Hy-tek electronic entry file available to download via www.gcsc.co.uk.

ENTRY FEES: Entry fees are **£9.50** per event except for the 800m freestyle & 1500m freestyle which will be **£15** per entry.

Payment to be in accordance with the instructions on our website.

The entry fee includes a levy of 35p per event payable to Swim England South East Region. It also includes spectator entry (see below).

SIGN IN: This is a SIGN IN gala. It is the responsibility of the swimmer to sign in for events they wish to compete before warm-up of the corresponding session. Failure to sign in will result in eviction from the race. The sign in desk will be located near the entrance to the changing village.

SECONDARY STROBE: A secondary strobe will be provided where it is requested by the athlete at the time of entry".

SAFEGUARDING THE RUNNING OF THE MEET: All clubs submitting entries are requested to assist in the running of the meet by supplying details of any Licensed officials who are willing to assist at this Gala. Names and contact details for officials should be provided by the person responsible for submitting the entries and forwarded to Gcscofficials@hotmail.com



OVERSEAS CLUBS: The Promoter reserves the right to give preference to Club entries from overseas clubs where the pre- booking of flights is required to travel to and from the Meet. All entries must meet the published qualifying times, proof maybe requested. Application must be by email to the Meet Administrator on Sergiu.chete@gcsc.co.uk The Promoter recommends that no travel or accommodation arrangements are confirmed until the club receives written confirmation of entry. GCSC cannot be held responsible for any costs so arising.

AWARDS: Medals will be awarded to the top three placed swimmers in each age group in the heats of each individual event.
Presentations will not be made. Awards should be collected from the awards table.

Top Visiting Club Award
Points will be awarded to the top eight swimmers in each age group who fall within the qualifying times, 8 points being awarded for first place, 7 for second and so on down to 1 point for eighth place.

POOLSIDE PASSES: We will be using the Swim England poolside pass system, that is used for National competitions, for coaches, team managers and chaperones. The pass should be downloaded at home and brought with you to the meet. We will provide wallets and lanyards. **All coaches, team managers and chaperones must be registered with Swim England and have recorded their relevant qualifications in the Swim England systems.** We would recommend that passes are applied for early to ensure any missing data is provided ahead of the meet. **No-one will be admitted to poolside without a pass. Passes are available at a cost of £25 per day or £45 for the weekend.**

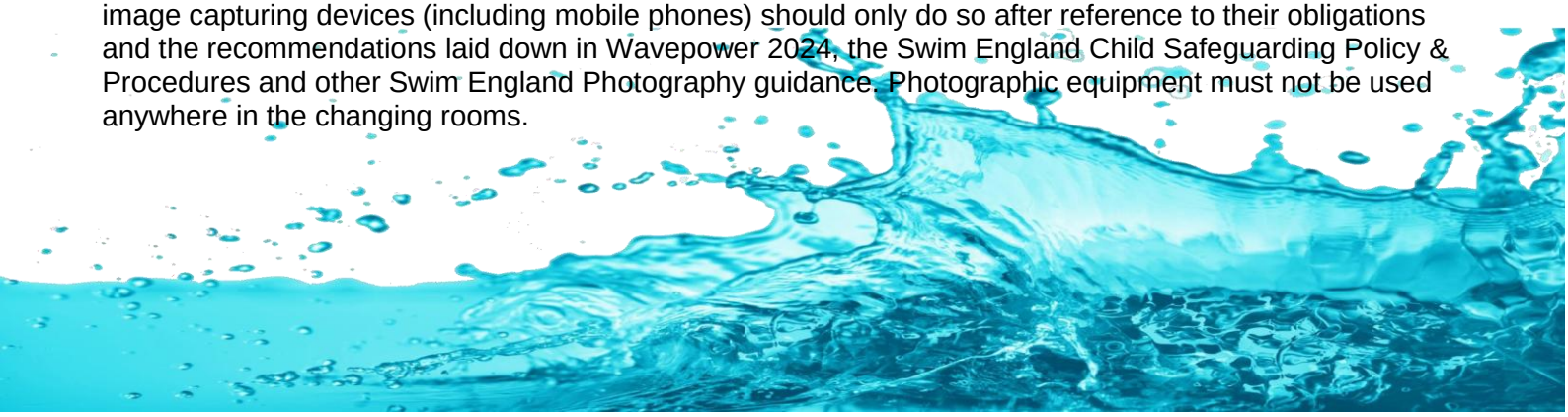
- **Chaperones:** If a chaperone pass is required, the club (Chairman/Secretary) needs to email Martyn Hudson at Swim England (martyn.hudson@swimming.org) with the members details (name and number) and request they be added to the list of Chaperones. Once added they remain on the list until removed.
- **Coaches, Team Managers, Chaperones:** The pass can be accessed through the member's individual page on the Swim England website. Log on using the following path www.swimmingresults.org > members > English/Welsh Member Options and enter your user ID and password to access your membership page. Once onto your individual membership page, select the option "Purchase accreditation for events click here." You will then see a list of available competition passes available through the on-line pass system. Select the Guildford City Swimming Club pass and print your pass at home. If any of the requirements are in red, you must correct the data in the relevant Swim England system before you can print your pass.

Deadline for poolside passes is Midnight Tuesday 18th March 2025

SUPERVISION AND RATIOS: Clubs must ensure there are enough adults on poolside with valid passes and qualifications to provide adequate supervision in accordance with Swim England's Team Manager, Coach and Chaperone Policy, and with reference to their obligations and the recommendations laid down in Wavepower 2024, the Swim England Child Safeguarding Policy & Procedures.
It is the responsibility of the visiting club to ensure ratios and safeguarding policies are upheld.
Please see Swim England's Policy regarding supervision of swimmers - Coaches / Team Managers and Chaperones.

Swim England releases new policy on club supervision ratios (swimming.org)

PHOTOGRAPHY: All those attending the GCSC L1 Spring Meet (competitors, coaches, team managers, spectators, officials, volunteers, contracted staff etc.) wishing to use cameras, video or digital image capturing devices (including mobile phones) should only do so after reference to their obligations and the recommendations laid down in Wavepower 2024, the Swim England Child Safeguarding Policy & Procedures and other Swim England Photography guidance. Photographic equipment must not be used anywhere in the changing rooms.



PARKING: Is free of charge, however, the amount of parking may be restricted due to other events running at the venue. Parking will be in the lower car park and marshals will be on hand to assist if necessary.

SPECTATORS: Spectator seating is free of charge but limited at Surrey Sports Park and admission for Spectators may be restricted accordingly. Please be considerate of other spectators by not "camping out" on seats or blocking seats with bags.

HEALTH AND SAFETY: No outdoor shoes to be worn poolside. Swimmers must not leave poolside without wearing clothes and suitable footwear.

SECURITY: Persons are requested not to leave belongings unattended. As space at Surrey Sports Park is limited, swimmers will not be allowed to bring large bags on poolside. Belongings should be placed in the lockers in the changing area (£1 charge which is refunded on leaving).

DATA PROTECTION: Entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required by the Data Protection Act, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.

ADMINISTRATION: For all information regarding this meet, please see www.gcsc.co.uk.

For queries and submission of electronic entries, should be sent to: Sergiu.chete@gcsc.co.uk

For all other enquiries, please email the meet promotor Sarah Trotman at s.v.trotman@gmail.com

Any eventuality, situation or dispute not covered by the above conditions or by Swim England laws and Regulations or technical rules of Racing shall be determined by the Meet Promoters.

